GUNNISON POLICE DEPARTMENT
EMPLOYMENT APPLICATION FOR POLICE OFFICER
(General Information and Instruction)

The Gunnison Police Department is an Equal Employment Opportunity employer. No person will be discriminated against because of race, color, sex, age, religion, national origin, ancestry, disability, political beliefs or veteran status. All employment decisions, including recruitment, hiring, training, and promotion will be made on the basis of the principle of equal employment opportunity and by using only job related criteria. The Gunnison Police Department maintains an open application process, accepting applicants from all qualified persons. All applications expire at the end of a successful hiring process or one year, whichever comes first. If an opening announcement occurs, applicants on file will be notified by their address on the application. Applicants may have to update information on their filed application upon the Gunnison Police Departments request.

GENERAL DESCRIPTION OF DUTIES:

You are applying for a sworn uniformed position with the Gunnison Police Department, As such, you will perform technical, professional, physical and administrative duties related to maintaining the security of the City of Gunnison, protecting the constitutional guarantees of all persons, protecting life and property, preserving public peace and order, preventing, solving and detecting crimes, facilitating the safe movement of persons and vehicles, and providing other services as needed.

MINIMUM QUALIFICATIONS

Applicants must meet all of the minimum qualifications. If you have questions about any of these standards, please call Gunnison Police Department Administration at (970)641-8200.

Age: Applicants must be at least twenty-one (21) years of age prior to appointment.

Citizenship: Proof of United States citizenship or eligibility to work in the United States at time of appointment.

Drivers License: Must possess a valid Colorado driver's license at time of appointment.

Education: Applicants must have either a high school diploma or G.E.D.

Colorado Peace Officers Standards and Training (P.O.S.T.): Must be certified by the State of Colorado as a Level 1 Peace Officer pursuant to Colorado Peace Officer Standards and Training rules (P.O.S.T.) at time of employment. (NOTE: A conditional offer of employment may be offered to the successful applicant prior to their attaining Level 1 Peace Officer Certification). Applicants who possess certification from a state other than Colorado may meet P.O.S.T. standards for a six month provisional certification. Provisional certification will be allowed provided full certification is granted by P.O.S.T. prior to expiration of the provisional certification.

All costs associated with P.O.S.T. certification will be at the applicant's expense.

Specific categories of misdemeanor convictions on or after July 01, 2001 will result in the denial of P.O.S.T. Certification; therefore, applicants who are affected by Senate Bill 01-016 will be disqualified from the testing process. To determine your eligibility and to get a listing of misdemeanor convictions that apply, you may contact the state of Colorado at (303)866-5692 or on the web site at www.ago.state.co.us

Criminal Convictions: Applicants that have any felony conviction or felony deferred judgments will be disqualified from the process. Applicants with any misdemeanor conviction (non-traffic) or misdemeanor deferred judgments within the last 36 months will be disqualified from the process. Any misdemeanor conviction involving moral turpitude may disqualify the applicant from the process.

Illegal drug activity: Applicants who have illegally sold, delivered, distributed, or manufactured drugs will be disqualified. Applicants who have illegally used drugs within the last 36 months will be disqualified. The applicant's prior illegal use of drugs will be taken into consideration during the process.

Driving and employment record: Applicants must have a good driving record and employment record to be considered for employment.

Ability to perform the essential job functions: Applicants must be capable of performing the essential job functions (Tasks of a Police Officer) of an entry level police officer.

JOB REQUIREMENTS

Residency: To be assigned a take home law enforcement vehicle, all police officers must reside within 20 minutes drive time to the Gunnison City limits.

Physical Ability: Police officers are required to maintain a specified level of physical stamina and conditioning throughout their career. Annual testing may be conducted to ensure compliance.

Work Schedule: Police officers must be capable of working 40 hours a week. Patrol Officers are assigned to one of three 10 hour shifts, providing 24 hour coverage. Shifts are assigned by shift bidding based on officer seniority. Department provides 365 day coverage so officers may be required to work weekends, holidays and any of the three shifts as assigned.

Must complete Department selection process

Once the application has been completed, return the entire packet and any attachments to:

Gunnison Police Records Department
ATTN: Police Applicant
201 W. Virginia Avenue
Gunnison, Colorado 81230

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

IDENTIFICATION INFORMATION

Name:_____

First **Middle** **Last**

Maiden Name: _____

List any other names that you have ever used (include nicknames):

_____

_____

_____

_____

Mailing Address: _____

_____

_____

Home Phone Number: _____

Work Phone Number: _____

Alternate Phone Number: _____

************PLEASE NOTIFY THE GUNNISON POLICE DEPARTMENT (RECORDS) IMMEDIATELY IF YOUR ADDRESS OF PHONE NUMBER CHANGE ************

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

EDUCATION HISTORY: Please list all High Schools, Colleges, Universities, Trade Schools, Business Schools, or Law Enforcement Academies attended. Begin with the most recent and list in sequence to the earliest.

School Name	Address	Dates Attended	Diplomas/ Certificates	Hours Earned
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	

Total Number of college semester hours completed _____

List Major/Minor: _____

List any degrees earned: _____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

MILITARY EXPERIENCE: Please list any past military experience, to include schools or training attended as a part of your military service. Begin with the most recent and list in sequence to the earliest.

Training Class	Where Attended	Dates Attended	Diploma/ Certificate	College hours earned?
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	

Total number of college semester hours completed _____

List Branch of Service: _____

Dates of Active Duty: _____ **To** _____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

PRIOR LAW ENFORCEMENT EXPERIENCE: List any prior law enforcement experience. Begin with the most recent and list in sequence to the earliest.

Agency	Address	Rank/ Position	Dates of Employment	Certified Position
				yes no
				yes no
				yes no
				yes no

RELATED EXPERIENCE

___ I am NOT Colorado POST Certified (**NOTE**: non-POST certified individuals are eligible to test)

___ I am currently Colorado POST certified Certification # _____
(Attach copy of certification)

___ I am eligible for Colorado POST certification (**You must meet one of the two criteria below**)

1) ___ I have graduated from _____(Name of academy)
___ My test is scheduled for _____ (Date)

2) ___ I am certified in another state Certification # _____
State _____ (Attach copy of certification)

___ I am currently enrolled in a POST academy
(Enrolled at the time of application and will be actively attending at the time of testing)

Name of Academy _____

Anticipated Graduation Date _____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

PRIOR LAW ENFORCEMENT EXPERIENCE (CONTINUED): List any classes, courses, or training (not shown above) that may have a bearing on your qualifications for the position.

Class, Course, Training	Where Attended	Dates Attended	Number of hours	College Credit ?
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no

Number of college credit hours earned: _____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

ARREST INFORMATION:

Are you now, or have you ever been a suspect in a criminal investigation?

Yes _____ **No** _____

If yes, complete the following for juvenile, adult, or military justice incidents.

Offense	Agency	Date	Disposition

Have you ever been arrested, detained by police, or summonsed to court?

Yes _____ **No** _____

If yes, complete the following for juvenile, adult, or military justice incidents.

Offense	Agency	Date	Disposition

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

TRAFFIC HISTORY: Describe all traffic violations.

Violation	Agency	Date	Disposition

Provide a brief description of all traffic accidents, giving approximate dates, location, and disposition.

_____

_____

_____

_____

Has your driving privilege ever been suspended, revoked, or denied?

Yes _____ **No** _____

If yes, provide details.

_____

_____

_____

_____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

EMPLOYMENT HISTORY: List all previous employers beginning with present employer or most recent (go back 10 years)

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description _____

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description _____

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description _____

Reason for Leaving _____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

EMPLOYMENT HISTORY (CONTINUED):

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description _____

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description _____

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description _____

Reason for Leaving _____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

REFERENCES: List five (5) personal references that have known you a minimum of five (5) years that can speak to your qualifications, character, and personal goals. References may not be related or involved in a relationship with you, or previous employers or supervisors.

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

BACKGROUND INFORMATION: List all other law enforcement agencies you have tested with in the past, or currently have an application filed with.

Agency	Address	Date of application	Status

WRITTEN EXERCISE: Gunnison is a small mountain community on the western slope of Colorado with a population of approximately 6,000 full time residents. As the county seat, Gunnison's population can expand to 10,000 people during the day. The population is increased annually with the influx of Western State College students numbering an additional 2,500 persons. Although small, Gunnison prides itself on its diverse makeup. Gunnison also has a rich history of ranching, agriculture, mining, tourism and outdoor recreation opportunities that bring many more people to and through our community. The Gunnison Police Department prides itself on being responsive to all of the diverse needs and its involvement and partnership with the Gunnison and Western State College communities.

1. Please describe in your own words what you, as a potential police officer in Gunnison, bring to the department and what you can offer our community. Include what you have identified as on going issues and how you will be involved in addressing these. (Answer is to be handwritten by **YOU** and no more than two pages). Use your own page(s) in answering this question.

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

I certify that I have read and meet the minimum qualifications and job requirements listed

Yes _____ **No** _____

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information provided in the employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand I am required to successfully pass a drug screening examination. I hereby consent to a pre and/or post employment drug screen as a condition of employment.

I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre employment physical examination, physiological examination and background investigation. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY THE CITY MANAGER HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING, SIGNED BY THE CITY MANAGER AND THE EMPLOYEE. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.

I have read, understand, and by my signature consent to these statement.

Signature: _____ Date: _____