



# City of Gunnison

## Automatic Payment Plan

We are pleased to offer the Automatic Payment Plan for utility payments. With this plan your utility bill payment can be made automatically from your checking account, savings account, Visa, MasterCard or Discover.



The Direct Payment Plan will help you in several ways:

1. Saves time – fewer checks to write.
2. No late payments and no late payment charges. Your payment is always on time, even when on vacation or out of town, helping to maintain good credit.
3. Saves postage.
4. Easy to sign up and easy to cancel.

Here's how the Direct Payment Plan works:

1. You will continue to receive your monthly bill at the end of each month, allowing you to review all charges.
2. Your payment will be automatically deducted on or after the due date - on the 10<sup>th</sup> of each month.
3. Payments can be made from your checking or savings account, or from your credit card.

We accept Visa, MasterCard, or Discover credit cards



To take advantage of this service, complete the bottom of this form and return it to:  
City of Gunnison Finance Department ● PO Box 239 ● Gunnison, CO 81230.

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### AUTHORIZATION FOR DIRECT PAYMENT

I authorize the City of Gunnison and the financial institution named below to make automatic payments from the account I have specified on this authorization form. I understand that this authority is to remain in effect until cancelled in writing by myself, the City of Gunnison, or the financial institution designated. If utilizing direct payment from a banking account I have attached a voided check showing my account number and routing transit/ABA number.

City of Gunnison Account number as it appears on my utility bill \_\_\_\_\_

Customer's Name on utility bill \_\_\_\_\_ Phone # \_\_\_\_\_

Service Address \_\_\_\_\_

Account Type: Checking [ ] Savings [ ] Debit Card [ ] Debit Card: Use banking account info-**NOT** card #

Bank Name \_\_\_\_\_ Account # \_\_\_\_\_ Routing Transit/ABA # \_\_\_\_\_

**OR**

Credit Card (Not Debit Card: Use banking info Above): Visa  [ ] MasterCard  [ ] Discover  [ ]

Credit Card # \_\_\_\_\_ Expiration date: \_\_\_\_\_ Security code: \_\_\_\_\_

Name as it appears on credit card \_\_\_\_\_ Phone # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Contact City Finance Dept with questions at PO Box 239 ● Gunnison, CO 81230 ● 970-641-8070