



## City of Gunnison Internships

The City of Gunnison has student internship opportunities available in a variety of departments and fields. The City anticipates approximately 10 internships per year. This will vary depending upon credit hours assigned to the selected projects (based on the college's policy for contact hours per credit). The City will not necessarily limit each semester to 3 internships.

**Application Requirements:** Submit a letter of interest, résumé, City of Gunnison application (available at: [http://www.cityofgunnison-co.gov/Finance/human\\_resources/job\\_app.pdf](http://www.cityofgunnison-co.gov/Finance/human_resources/job_app.pdf)), a proposal to address the specific position, and any additional materials listed in the complete position description. The proposal should include the objective(s) to be accomplished by the end of the internship; how it will be accomplished; and how achievement of the objective(s) will be measured. Application materials should be submitted to:

Tammy Shelafo  
City of Gunnison Human Resources Technician  
P.O. Box 239  
201 West Virginia (second floor)  
641-8248  
[tshelafo@cityofgunnison-co.gov](mailto:tshelafo@cityofgunnison-co.gov)

This is a competitive process. The City of Gunnison staff will review proposals and evaluate them for relevance to serve the City's needs.

Students may apply for internship in consecutive semesters, but must complete the application process each semester.

**Application Deadline:**      **Open until filled**

**Credit Hours:** Internships will be considered as laboratory courses, so the expectation is that the intern will spend 1,800 minutes on the project for each credit earned.

**Salary:** \$350 per credit hour up to 3 credits (\$1,050), upon successful completion of the project, with a grade of "Satisfactory" or "C" or better.



## City of Gunnison Internships Available for WSC Students

The following internship positions are available with the City of Gunnison and will be awarded through a competitive process. See the City's website for complete position descriptions:

<http://www.cityofgunnison-co.gov/Finance/employment/index.html>

### City Manager's Office

- **Logo Development** for non-motorized trails

### Community Development Department

**Researcher.** Possible projects include:

- Monitor backscatter from night skies to understand trends in the Gunnison Valley
- Water quality and watershed monitoring on the VanTuyl Ranch
- Conservation Plan monitoring on the VanTuyl Ranch using transects, species composition lists, and stream bank vegetation to be compared to baseline data
- Pest monitoring for management of noxious weeds on the VanTuyl Ranch
- Wildlife monitoring to study the impacts of new recreation or management activities in previously undisturbed areas; impacts of new activities or facilities on surface or ground water; behavior of, or impacts to an individual animal, group of animals or wildlife species; or the success of mitigation efforts
- Building and use inventory of the City of Gunnison using Geographic Information Systems

### Finance Department

#### **Data Base Development**

- Water Lab testing
- Sales Tax Revenues

#### **Service Enhancements and Accomplishments Report Development**

### Parks and Recreation Department

- **Education Intern** – After School Program / Summer Adventure Camp
- **Evening Program/Events Supervisor** – Summer Evening Recreation Programs and Events
- **Parks and Recreation Intern** – Programming, Facilities Management (including aquatics)
- **Cranor Ski Hill Terrain Park** – Planning and Cost Analysis

### Police Department

- **Administrative Assistant**
- **Police Records Assistant**

### Public Works Department

**Public Utilities Planner and Analyst.** Possible projects include:

- Rate Analysis (water, sewer, electric, refuse)
- Ditch System evaluation user rates
- Drought Management Planning
- Wastewater Discharge Permit Compliance
- Public Recycling Plan
- Public Transportation needs analysis
- Energy Efficiency analysis